

Minutes of Meeting
May 10, 2006

Board members present: Chairman James Parker, Jr., Lynn Watts, Kathy Wilfert, Robert Titus and Christine Gundling. Also attending: Alan Gordon, Police Chief, and Michael Daniels, Police Officer.

7:05 p.m.: The Chairman welcomed everyone to the meeting.

Police Chief Gordon met with the Board to seek approval for the creation of one temporary Patrolman position. He explained that the Police Department currently has two full-time officers out on long-term disability, and both have put in for retirement. Chief Gordon stated that one of the retirements will soon be approved by PERAC. In addition, he mentioned that he has found someone who is interested in this position and who is already academy-trained.

Chief Gordon said that hiring an experienced, academy-trained officer will save the town between \$15,000 - \$20,000. He further noted that he risks losing this candidate if he doesn't make an offer soon. Chief Gordon confirmed that there is money available in his budget. He would like to start this person in a temporary capacity, and then hopefully bring the person on full-time. The new officer will start at a P-1 minimum. Lastly, it was noted that the new officers' one-year probation period would be effective with the start of permanent employment, rather than at the beginning of the temporary assignment.

MOTION: Ms. Watts moved to approve the temporary Patrolman position pending the retirement of the first officer in the department. Ms. Gundling seconded and was so voted by a unanimous vote.

7:12 p.m.: The Personnel Board moved to a Public Hearing on their Town Meeting Articles.

MOTION: Mr. Parker moved that the Board support Article 5 at Town Meeting. Ms. Wilfert seconded and was so voted by a unanimous vote.

MOTION: Ms. Watts moved that the Board support Article 6 at Town Meeting. Ms. Wilfert seconded and was so voted by a unanimous vote.

MOTION: Ms. Wilfert moved that the Board support Article 7 at Town Meeting. Mr. Titus seconded and was so voted by a unanimous vote.

The Public Hearing closed at 7:20 p.m.

7:22 p.m.: Officer Daniels appeared before the Board to request educational aid benefits. He reviewed his background with the Police Department, and stated he is working on a criminal justice bachelor's degree. Officer Daniels also noted that he is transferring classes to Curry College, and is not yet sure exactly how many credits will transfer. Officer Daniels will submit his grades and paperwork once he receives them. Furthermore, once he earns his Associates Degree, he will be eligible for benefits under the Quinn Bill.

MOTION: Ms. Watts moved to approve Officer Daniels as an educational aid benefit recipient. Ms. Gundling seconded and was so voted by a unanimous vote.

7:30 p.m.: There was no business to be discussed in Open Forum.

The Personnel Board approved the following:

Steps:

Betheda Shuman, Counselor to Senior Counselor S-15, Step 5 to S-16, Step 5

Approval To Take:

Michael Daniels, 3 courses, Curry Collge Worc. \$2,025 (\$675 each)

Approval To Pay:

Robert Drummond, 3 courses, Western Nw Engl. \$1,670.40 (\$556.80 each)

Nage Evaluations/Steps:

Janet Crispen, Administrative Assistant N-10, Step 6

Kelly Orne, Administrative Assistant N-10, Step 1 to N-10, Step 2

Minutes:

April 12, 2006 (Regular and work session)

April 5, 2006 (Special)

The Board adjourned at 7:50 p.m.

Respectfully submitted,

Approved:

Susan Smith
Administrative Assistant

James Parker, Jr., Chairman